

9 June 1969

MEMORANDUM FOR: Deputy Director for Plans
 Deputy Director for Intelligence
 Deputy Director for Support
 Deputy Director for Science and Technology

SUBJECT: Conflict of Interest

1. This is to set out procedures to be followed in processing requests for an exemption in cases of conflict of interest under HR [REDACTED]

2. A conflict of interest may be described as an encounter between an Agency employee's personal economic interest and the duties and responsibilities he owes the Agency as its employee. Such a situation is a concern to the Agency because of the criminal penalties prescribed. While an actual conflict-of-interest situation may never be condoned, the Director may grant an exemption in cases where the conflict is one of appearance only and can be justified by operational considerations.

3. To process a request for an exemption, your statement of fact should first be submitted to the General Counsel for his opinion as to whether the described circumstances constitute a conflict of interest. If in his opinion a conflict does exist but you believe an exemption to be warranted, your request should then be submitted to the Director for his consideration. Your submission should set forth grounds supporting your request. As attachments, copies of your statement of fact and the General Counsel's opinion should be appended.

s/

L. K. WHITE

Executive Director-Comptroller

OGC [REDACTED]

Distribution:

1-Each Addressee

1-Executive Director-Comptroller

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1-General Counsel

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